

Form 4

### Warning-Notice for Exceeding Absenteeism Percentage

☐ First Notice

☐ Second Notice

Student Name: .....	ID No.: .....
Department: .....	Date:    /    / 143    H
Course Name: .....	Section No.: .....
Course Code & No.: .....	

I'm warning you that your absenteeism percentage in the course mentioned above exceeds:

☐ 15%

☐ 20%

I hope, for your own sake, not to miss any more lectures/labs, since according to the university regulations you are not allowed to sit for the final exam if your absence percentage exceeds 25%.

Course Teacher	Head of Department
Name: .....	Name: .....
Signature: .....	Signature: .....

Student's Name and Signature Acknowledging Receiving A Copy of This Warning Notice.

Student Name: .....

Signature: .....